

Q1. Professional Development Narratives – North Central Region

Subject Area #7: Facilitation Skills

Facilitation skills are needed to effectively lead committees, group meetings, and educational experiences. Key concepts in these training efforts include incorporating and understanding adult learning theory, group development, achieving desired outcomes, decision-making and group management.

Q2. Which state do you represent?

- Illinois
- Indiana
- Iowa
- Kansas
- Michigan
- Minnesota
- Missouri
- Nebraska
- North Dakota
- Ohio
- South Dakota
- Wisconsin
- Other:

Q3. Please provide your name.

First Name	<input type="text" value="Carrie"/>
Last Name	<input type="text" value="Johnson"/>

Q4. Please provide your email address

Q5. Provide a brief description of the professional development program that addresses Facilitation Skills. [Less than 250 words.]

*If you do not offer training on Facilitation Skills, please state that here, and return the survey.

Tips and resources provided to Extension personnel to engage groups in trainings. Also, resources on how to facilitate group meetings.

Q6. Please provide a title (or short one-sentence description) that can be used to identify the training.

Facilitation tips and resources provided to Extension personnel.

Q7. Describe the intended audience for this training (e.g., is it part of on-boarding for all Extension staff, does it focus on staff with a certain level of experience, is it for specific program areas, are their elements designed for unique aspect of community/county-based educators versus state specialists, etc.). [Less than 100 words.]

All Extension staff

Q8. What are the core skills this training will instill in the audience? [Less than 250 words, and bulleted examples are encouraged.]

facilitation skills, facilitation techniques

Q9. Please check ALL key words that apply to this professional development opportunity.

- communication skills (personal/educator)
- communication skills (delivery programs)
- conflict (management/resolution)
- digital program delivery
- digital learning principles
- Diversity, Equity, Inclusion (DEI)
- evaluation
- facilitation
- goal setting
- leadership
- marketing
- mentorship
- needs assessments
- onboarding (included in general onboarding)
- orientation to CES (included in general onboarding)

- partners
- risk management
- reaching new audiences
- teaching skills/techniques
- volunteers (in delivering programs and teaching roles)
- volunteer (overall management and coordination)
- volunteer - systems
- other: [explain]

Q10. How is this training offered? [Check all that apply]

- Face-to-face / in person
- Live/interactive zoom/webinar (internet based, time-fixed, with the instructor)
- Asynchronous learning
- Other: Please describe:

Q11. Is this training open to other states/institutions?

- No
- Yes - How do other states/institutions access the training and describe any permissions that need to be obtained to utilize this training:

Q12. Is there a registration/tuition/fee to participants?

- No (please continue the survey)
- Yes - Please describe the cost per person and if there are differences for out-of-state participants.

Costs for meals - \$35 for the two-day training

Q13. Provide a website for additional information, if applicable.

Q14. Provide a name and contact information of someone who can answer questions about this training.

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Location Data

Location: [\(46.7952, -96.8332\)](#)

Source: GeolIP Estimation

