

**MSU EXTENSION
HEALTH AND NUTRITION
INSTITUTE****Position Information****Position Title**

Extension Educator

Salary

\$56,100 or commensurate with education and experience

BenefitsComprehensive benefits package:
<https://www.hr.msu.edu/benefits/index.html>**Location**Ann Arbor, Washtenaw County
Ionia, Ionia County
Kalamazoo, Kalamazoo County**To Apply****Current MSU Employees:**

Access the EBS portal. Under the My Career and Training section, select the Careers @ MSU tile to view Internal Job Postings.

External Applicants:Visit <http://careers.msu.edu>**Posting Number:**

928677

Application Deadline:

2/26/2024

Contact for Questionsmsue.hr@msu.edu**Supervising & Staff Development Educator –
3 Positions Available****Position Overview**

There are three Extension Educator positions available that will provide leadership to MSU Extension Nutrition and Physical Activity program and paraprofessional staff. Lead efforts related to the recruitment and initial onboarding of new paraprofessional staff and oversee continuing education and development for existing paraprofessional staff.

You will learn grant compliance requirements, approved curriculum, and policy, system, and environmental (PSE) change strategies to allow you to effectively coach staff in implementing appropriate nutrition and physical activity education. You will be responsible for guiding and coaching staff as they implement and evaluate the multiple Supplemental Nutrition and Physical Activity Program Education (SNAP-Ed) approaches, including direct and indirect education and PSE change efforts within the community. You will coach, mentor, train, and provide technical support to staff in their programming efforts and will ensure the needs and goals of the Health and Nutrition Institute, MSU Extension, and grantors are met through support and management of the programming staff, including evaluation of staff to ensure requirements and objectives of the programming and appropriate use of grant funds, are met.

You will work with staff and identify community partners to implement PSE change opportunities, including PSE change coaching with partners in the community, and will provide direct and indirect education when necessary.

MSU Extension District 8

This position will support NPA program and paraprofessional staff working in counties within MSU Extension District 8, including Clinton, Eaton, Gratiot, Ingham, Ionia, and Montcalm.

MSU Extension District 12

This position will support NPA program and paraprofessional staff working in counties within MSU Extension District 12, including Hillsdale, Jackson, Lenawee, Livingston, Monroe, and Washtenaw.

MSU Extension District 13

This position will support NPA program and paraprofessional staff working in counties within MSU Extension District 13, including Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, and Van Buren.

These positions may be eligible to utilize a flexible environment, however, there is an expectation to work from a MSU Extension county office. The needs, responsibilities, and opportunities of an individual's position and office location drive the ability and amount of work-location flexibility.

Qualifications**Minimum Qualifications (see full description for complete list of requirements)**

- Master's degree in human resources/staff development and/or management, nutrition, health promotion, kinesiology, exercise science, or public health.

Application Process

View full description and apply through the [MSU careers](#) page. **Search for posting 928677 using the Job Search field.**

Application deadline is 2/26/2024.

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension employment opportunities are open to eligible/qualified persons without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. MSU is committed to achieving excellence through cultural diversity. Persons with disabilities have the right to request and receive reasonable accommodations.

The university actively encourages applications and/or nominations of women, persons of color, veterans, and persons with disabilities.