



Forestry Management Educator – Warren County, MO

Please apply at [Job ID: 49228](#)

Job Description

MU TITLE: Extension Instructor

LOCATION: Warrenton, Missouri, primarily serving the counties of Callaway, Franklin, Gasconade, Lincoln, Montgomery, Osage, and Warren in the East Central Region, St. Charles County in the Urban East Region and the counties of Marion, Ralls, and Pike in the Northeast Region.

Educator Emphasis

This position is responsible for planning, implementing, and evaluating educational programs and services in Natural Resources. In cooperation with the School of Natural Resources' Sustainable Forestry Initiative and MU Extension's Missouri Woodland Steward Program, the forestry educator will support the USDA NRCS Environmental Quality Improvement Program (EQIP) and the Conservation Stewardship Program (CSP) by conducting field days, workshops, and landowner site visits to raise awareness of available NRCS EQIP funding. From those outreach activities, the educator will prepare forest management plans, and assist NRCS staff interpret practices identified in those plans to include in actual program contracts.

As an Educator, your workload distribution at appointment will be 90% Extension Teaching and 10% Traditional Service.

This appointment is renewable annually at the discretion of the University and workload distribution may change at the discretion of Extension leadership. Circumstances affecting continued employment include, but are not limited to, work performance, fund availability, and educational priorities.

This position is a 12-month unranked academic position. This position will have a MU Title of Extension Instructor with a working title of Forestry Management Educator.

Essential Job Duties

Conduct one-on-one site visits with private forest landowners and prepare forest management plans.

Assist NRCS staff interpret practices identified in prepared plans to include in actual federal program contracts.

Develop and delivery webinars, workshops, and field days for a wide variety of internal and external stakeholder audiences.

CORE DUTIES OF MU EXTENSION EDUCATORS

MU Extension Educators deliver the University of Missouri to all Missourians. They serve all Missourians by bringing research-based solutions to work on local problems. MU Extension Educators

teach new and foundational concepts, link people to resources, support partner organizations, participate in research, train volunteers, evaluate programs, foster innovation, and serve communities. MU Extension Educators work as a team to expand educational attainment, foster economic development, and improve health outcomes. These core duties fall into three major areas:

Educate, Create, and Connect.

- *Educate.* MU Extension educators design, conduct, and evaluate educational programs. MU Extension educators teach research-based information via meetings, in-person and online courses, continuing education classes, technical assistance, volunteer training, media, websites, consultation, and other educational methods. They provide inclusive educational programs that support Missouri's diverse learners and clients' individual, organizational, and community goals.
- *Create.* MU Extension educators develop innovative and research-informed educational products, services, materials, and other scholarly works. These include curricula, publications, presentations, educational tools, websites, and similar resources. MU Extension educators obtain and use extramural funding to support creative works. MU Extension educators contribute to the scholarship of Extension and Engagement by evaluating programs that result in learning and behavior changes that impact individuals and communities.
- *Connect.* MU Extension educators engage with learners, stakeholders, volunteers, and communities, including county extension councils, government officials and agencies, partners, and University and professional organizations. MU Extension educators listen and respond with care. MU Extension educators intentionally foster diversity, equity, and inclusiveness via engaged partnerships and robust connections to the vast array of programs offered by the University of Missouri System.

Professional Expectations

- Engage with stakeholders in all counties to identify educational needs and then collaborate with appropriate internal and external partners to meet those needs.
- Create an annual plan of work that reflects local needs and aligns with statewide program area efforts. Provide a monthly report to county extension councils, supervisors, county commissioners, and others regarding programmatic efforts. Attend at least one county extension council each month and provide an oral update on program efforts at that meeting.
- Collaborate with campus-based specialists on research projects and then deliver findings from those efforts via demonstrations, field days, courses, workshops, consultations, publications, and appropriate media.
- Effectively work with supervisors, specialists, and local leaders to complete administrative tasks as needed.
- Demonstrate competency in communication, educational programming, subject matter knowledge, inclusivity, equity, educational delivery, volunteer management, grant acquisition, teamwork, interpersonal relations, organization knowledge, leadership, and professionalism.
- Offer timely, research-based information during times of natural disasters or similar events.

- Represent the University of Missouri on boards and committees as assigned.
- Participate in professional development events to improve both technical and leadership skills.
- Conduct all activities per the Civil Rights Acts, Title IX, Rehabilitation, Americans with Disabilities Act, and local, state, and regional affirmative action plans.
- Other duties and responsibilities as assigned to support the mission of MU Extension.

Additional Expectations

- MU Extension Educators regularly travel throughout Missouri and occasionally to out-of-state locations. MU Extension requires educators to have a valid Missouri driver's license, a legally operating vehicle, and wireless telephone/data service for University use. MU Extension Educators receive reimbursement for approved travel expenses, per University of Missouri policy.
- MU Extension programs often occur outside of regular business hours. MU Extension educators should expect to attend these events as needed to meet the needs of learners, clients, and stakeholders.

MU EXTENSION LEADERSHIP RECEIVED

The Senior Program Director for Agriculture & Environment program provides overall programmatic leadership. Programmatic supervision comes from the Education Director of Natural Resources program. Primary supervision comes from the Regional Director.

MU EXTENSION INFORMATION

The University of Missouri (MU) Office of Extension and Engagement's distinct land-grant mission is to improve lives, communities, and economies by producing relevant, reliable, and responsive educational strategies throughout Missouri. Our dedicated and knowledgeable specialists and staff collaborate with researchers and community leaders to develop and deliver programs that address the needs of Missourians, including educational attainment, economic development, and healthy people. For more information about MU Extension and Engagement, please visit <https://extension2.missouri.edu/>.

UNIVERSITY INFORMATION

The University of Missouri, also known as Mizzou and MU, is the Flagship University of the four-campus University of Missouri System. It is one of the state's land-grant universities. MU's comprehensive undergraduate and graduate, professional, and research programs attract an annual enrollment of more than 30,000 students. MU Extension and Engagement programs are located on all four campuses and in 114 counties and St. Louis city.

QUALIFICATIONS

An earned bachelor's degree from a Society of American Foresters institution in either forest management or natural resources ecosystem management is required at appointment time.

Candidates must demonstrate they are authorized to work in the United States at time of hire. Sponsorship of U.S. temporary employment visas will not be offered for this position.

Candidates will be evaluated on:

Ability to conduct a forest inventory and utilize the information to prepare a forest management plan containing appropriate forest management practices.

Knowledge of federal (USDA NRCS) programs and approved management practices designed to assist private forest landowners.

Ability to co-develop with MU Extension state specialists effective in-person and/or virtual outreach events targeting private forest landowners.

Ability to maintain effective working relationships with diverse audiences including private forest landowners, MU School of Natural Resources faculty, NRCS field staff, Missouri Department of Conservation field foresters, private consulting foresters, and Extension specialists.

Application Materials

Complete the brief online Application and be prepared to upload:

- Cover Letter
- Resume/CV
- Copies of all unofficial academic transcripts, and
- a list of 3-5 references

It is recommended that these required documents be uploaded as one PDF file as a resume document. For questions regarding the online application process, contact MUHRS@missouri.edu or call 573.882.7976. For technical problems with the online application process contact Helpdesk@missouri.edu or call 573.882.5000.

SALARY

Minimum starting salary of \$47,000.00, salary will be commensurate with qualifications and experience of the applicant.

This position is eligible for University benefits. The University offers a comprehensive benefits package, including medical, dental and vision plans, retirement, and educational fee discounts. For additional information on University benefits, please visit the Faculty & Staff Benefits website at <http://www.umsystem.edu/totalrewards/benefits>

Values Commitment

We value the uniqueness of every individual and strive to ensure each person's success. Contributions from individuals with diverse backgrounds, experiences and perspectives promote intellectual pluralism and enable us to achieve the excellence that we seek in learning, research, and engagement. This commitment makes our university a better place to work, learn and innovate. In your application materials, please discuss your experiences and expertise that support these values and enrich our missions of teaching, research, and engagement.

Equal Employment Opportunity

The University of Missouri System is an Equal Opportunity Employer. Equal Opportunity is and shall be provided for all employees and applicants for employment on the basis of their demonstrated ability and competence without unlawful discrimination on the basis of their race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, or protected veteran status, or any other status protected by applicable state or federal law. This policy applies to all employment decisions including, but not limited to, recruiting, hiring, training, promotions, pay practices, benefits, disciplinary actions, and terminations. For more information, visit <https://www.umssystem.edu/ums/hr/eeo>.

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