

State 4-H Program Director
SDSU Extension
South Dakota State University

SDSU Extension is offering an exciting career opportunity as the State 4-H Program Director. We are looking for a creative and innovative professional who is skilled in providing leadership for the creation and implementation of a collective vision for the South Dakota 4-H Youth Development program. This is a 12 month, full-time, benefit-eligible position. This position is supervised by the Director of SDSU Extension.

SDSU is especially interested in candidates that can contribute to the experiences of underrepresented minorities in organizations. Women, minorities, veterans, and people with disabilities are especially encouraged to apply.

RESPONSIBILITIES:

The State 4-H Program Director will strive to support all areas of statewide 4-H Youth Development program operations including those related to research-based program development, implementation and evaluation; creating and supporting a scholarly environment; human resource development and administration; external relationship-building and partnership development. The State 4-H Program Director will determine and implement fiscal policies that support the development of financial resources for 4-H. The State 4-H Program Director will be responsible for oversight to the unit's budget.

MINIMUM QUALIFICATIONS:

- A Master's degree from an accredited university or college; academic preparation and demonstrated scholarly mastery in a discipline relevant to Education, Human Sciences, Youth Development or Non-Profit Management completed by first day of employment;
- At least 5 years of experience in disciplinary field
- Experience developing and maintaining effective partnerships and serving as a skilled liaison between and among groups;
- Demonstrated abilities in successful negotiation, collaboration, conflict resolution and relationship building;
- Demonstrated experience in personnel management;
- Demonstrated experience in the administration of programs and budgets/fiscal resources;
- Valid driver's license or ability to obtain one within 30 days of hire, and willingness to travel.

PREFERRED QUALIFICATIONS:

- Ph.D. from an accredited university or college; academic preparation and demonstrated scholarly mastery in a discipline relevant to Education, Human Sciences, Youth Development or Non-Profit Management;
- Demonstrated collaboration in developing funding proposals to support new and/or enhanced programming;
- Demonstrated ability to evaluate educational and effective programs;

- Demonstrated experience with staff development.

SALARY:

Commensurate with qualifications.

UNIVERSITY/COMMUNITY:

South Dakota State University is the state's largest, most comprehensive higher education institution. As South Dakota's Morrill Act land-grant university, SDSU had a fall 2017 enrollment of 12,527 students from all 50 states and 85 countries. Students choose from 73 majors, 36 specializations, 75 minors, 35 master's degree programs, 15 Ph.D. programs and two professional doctorates. Approximately 55% of SDSU students are residents of South Dakota, 37% from other states, and 8% from other countries. There are ongoing efforts to bring a greater global perspective to the campus to increase diversity. The work of the university is carried out on a resident campus in Brookings, at sites in Sioux Falls, Pierre, Rapid City, and through Extension offices and Agricultural Experiment Station research sites across the state.

From its roots as a land grant university established in Brookings, South Dakota in 1881, SDSU today is a vibrant, complex Carnegie Research University – High Intensity institution. It competes in Division I Athletics, is a member of the Missouri Valley Football Conference and participates in the Summit League for most other sports.

With exceptional alumni, community, and Foundation support for student scholarships as well as all aspects of campus life, SDSU is the center of life in Brookings. Brookings, a community of approximately 23,000, is located in eastern South Dakota along Interstate 29, just one hour north of the state's largest city – Sioux Falls. Brookings is a safe, family-friendly, vibrant, thriving community with many amenities you would find in a much larger city, but with a small-town feel. Residents enjoy the tree-lined streets, leisurely pace of living, a short commute time and a variety of career opportunities in a growing job market. Division I South Dakota State University creates a youthful and energetic atmosphere and provides residents with a multitude of athletic, cultural, educational and recreational activities. The top-ranked Brookings School District offers small classroom sizes and highly qualified, experienced teachers. The city boasts an abundance of attractions and activities such as the Children's Museum of S.D., Dakota Nature Park, S.D. Art Museum, McCrory Gardens, S.D. Ag Heritage Museum, Outdoor Adventure Center of S.D., Downtown at Sundown, and the Brookings Summer Arts Festival. Brookings is consistently ranked as a top place to live. Recent accolades include: #1 Best Place to Live in S.D., #25 Best City for Entrepreneurs, #2 Best School District in S.D., Top 10 Best Small Towns in America, Safest College Town in America, and the Top 25 Safest Cities in America. Learn more about Brookings by visiting www.LiveInBrookings.com. Bring Your Dreams!

APPLICATION DEADLINE:

Position is open until filled with full consideration given to applications received by **January 11, 2019**.

APPLICATION PROCESS:

SDSU accepts applications through an on-line employment site. To apply, visit: <https://yourfuture.sdbor.edu>, search by the position title, view the job announcement, and click on "apply for this job." The system will guide you through the electronic application form. The

employment site will also require the attachment of a cover letter, which should specifically address how the candidate meets the qualifications as outlined in the advertisement, resume, and a reference page with the contact information for three professional references. Email applications will not be accepted. Please contact SDSU Human Resources at (605) 688-4128 if you require assistance with this process.

Any offer of employment is contingent on the university's verification of credentials and other information required by law and/or university policies, including but not limited to, a criminal background check.

South Dakota State University is a tobacco free environment.

For questions on the position contact Katherine Jaeger, at 605-782-3290 or katherine.jaeger@sdstate.edu

South Dakota State University is committed to affirmative action, equal opportunity and the diversity of its faculty, staff and students. Women, minorities, veterans, and people with disabilities are encouraged to apply. Arrangements for accommodations required by disabilities can be made by emailing HR@sdstate.edu. SDSU prohibits discrimination on the basis of race, color, creed, religion, national origin, citizenship, ancestry, gender, marital status, pregnancy, sexual orientation, age, disability, veteran's status or any other protected class in the offering of all educational programs and employment opportunities. Individuals with concerns regarding discrimination should contact: Equal Opportunity Officer/Title IX Coordinator, Human Resources, Morrill Hall 100, SDSU, Brookings, SD 57007. Phone: (605) 688-4128.